RESIDENTIAL APPLICATION INSTRUCTIONS
VALLEY ELECTRIC ASSOCIATION, INC.
FOR NEW (NO PRE-EXISTING) ELECTRIC SERVICE

1. THE FOLLOWING DOCUMENTS and FEES ARE REQUIRED TO INITIATE APPLICATION FOR SERVICE.
   a. **PROOF OF OWNERSHIP**. A copy of ownership document for property on which service is to be located.
   b. **COUNTY APPROVED SITE PLAN (Stamped by county) indicating location of meter base, APN, and street address**.
   c. **NON-REFUNDABLE ENGINEERING FEE** **$150.00**.

ALL RESIDENTIAL APPLICATIONS FOR SERVICE WILL HAVE AN INITIAL NON-REFUNDABLE ENGINEERING FEE OF $150.00. ADDITIONAL INSTALLATION, IMPACT, AND APPLICABLE LINE EXTENSION FEES WILL BE DETERMINED AFTER THE SITE MEET. CONSTRUCTION WILL NOT BEGIN UNTIL ALL FEES ASSESSED AFTER THE SITE MEET HAVE BEEN PAID.

   d. **RESIDENTIAL SERVICE MEMBERSHIP FEE and DEPOSIT**
   If not currently a VEA member: **$10.00**
   A deposit is required. Minimum security deposit is **$200.00**. Credit Reference letter from another ELECTRIC utility indicating 12 months of good payment history will be accepted in lieu of deposit.
   e. **OR: PROPERTY OWNER RELEASE.**
   If installation fee is paid by Contractor/Builder, Property Owner must sign release, The account will then be opened under the name of the contractor/builder. Upon completion and release by Building & Safety, the account can then be transferred to Property Owner when Membership and Deposit (unless waived) fees have been paid.
   f **CONSTRUCTION APPLICATION for ELECTRIC SERVICE**.
   Print date, name(s) of person(s) listed on proof of ownership (deed, etc.), street address, city, site contact info, and Assessors Parcel Number (APN) where indicated. Include service capacity (Amperage), and voltage requirements. Owner(s) grants and conveys to Valley Electric Association permission to provide access to install and maintain utility service facilities.
   g. **RIGHT-OF-WAY EASEMENT.**
   Each prospective member will also be required to execute a Right-of-Way Easement for their property, and may be required to secure Right-of-Way Easements from adjacent property owners upon whose land it may be necessary to locate power lines to serve Valley Electric Association members.
   h. **SERVICE LOAD CALCULATION WORKSHEET.** See Chapter 2, National Electrical Code (NEC).

NOTE: **Applications mailed or dropped off at VEA's office will be returned to the individual requesting the service if any forms are missing or they are not properly filled in.**

NOTE: **Applicant shall acquire all necessary easements required to serve property.**

NOTE: **Applicant shall provide professionally surveyed property corner stakes.**

NOTE: **Applicant is responsible for meter base, conduit, trenching and back-filling.**

NOTE: **Individual Sewage Disposal Systems require an inspection and approval from the Nevada State Bureau of Health (702) 486-5068 or in Pahrump, Dept of Bldg. & Safety 751-3773, before the meter will be energized. Residents in Clark County must have inspection sticker on meter base before energizing.**

NOTE: **Manufactured Homes require an inspection by the State Division of Manufactured Housing before a meter will be energized. Call (702) 486-4311 for information. In Pahrump, an additional manufactured home inspection permit is also required before energizing the meter. Call (775) 751-3773 for information. Residents in Clark County must have inspection sticker on meter base before energizing.**

NOTE: **Department of Bldg. & Safety, 751-3773, in Pahrump, requires a pre-final inspection of all "stick" buildings (residential and commercial) before a meter will be energized. Exceptions are those services that have met "Red Iron" requirements.**

NOTE: **Service entrance panels are to be pre-approved by VEA Engineering Department personnel.**

MAIL PACKET TO:
VALLEY ELECTRIC ASSOCIATION
PO BOX 237
PAHRUMP, NV 89041

FOR INFORMATION CALL:
PHONE (775) 727-5312
FAX (775) 727-6320
1-800-742-3330 (from inside Nevada only)